**SEND and EAL action plan and resources Plan 2018-2019 updated**

**Last time I wrote an action plan until July 2019. I have updated this.**

These actions are additional to the day to day running of SEN, updating registers and records, answering questions, observing children, liaising with professional agencies and completing referrals and arranging appointments.

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| Summer Holidays | | * Sort room/resources |  | February Update and money spent. |
| * Write EAL policy | complete |
| * Complete Equality Information Template 2018-19 |  |
| Term | Month if known. | * Action | Cost |  |
| Term 1 2018 | 3rd September | * Share resources audit and show staff available resources. | 15 minutes of INSET | Achieved |
| September | * SALT TA for three afternoons a week. | 6 TA hours. | Achieved  Cost £791.59 sept –November 2018 |
| September then ongoing | * Compile a register staff training | n/a | Achieved |
| September | * Join Young interpreters for EAL | £70 | Yet to spend although I have no time to implement this. |
| September | * SEMH training for TAs by Rachel Maidment. | TA training- in morning | Achieved free |
| October | * Census. SEN | n/a | Achieved |
| Term 2  2018 | October | * SEN profile, update policy, update information report, Review individual evacuation plan. | n/a | I did update these and I emailed the changes but then your response I have not emailed back. |
| November | * Pupil progress actions. | Day extra for me. | Achieved and paid |
| Date ? | * Attachment training | Free from behaviour team  1 afterschool staff meeting | Achieved free |
| ? | * Young interpreters EAL. | 1 hour part of usual hours. | See previous comment. |
| ? | * EAL conference day | Free run by EMAS | I am in contact with Audrey Capon about this. |
| December | * SEND support reviews | Supply teacher 1 day so that the teachers can attend. | Supply cost. spent |
| Term 3  2019 | January | * Jan. Data analysis of SEN/EAL |  | Have we had the data?. |
| January | * Speech TA | 3 mornings a week. | Spent from January 2019 |
| January | * INSET. Language level recap | Staff meeting time whole session . | Achieved. SIMS updated on time. |
| January | * Census including Language level | n/a |
| February | * EHCP application | 1 day extra supply for me. |  |
| February | * Pupil progress actions | 1 day extra supply for me. | This money has already been accounted for. |
| ? | * Young interpreters EAL. | 1 hour part of usual hours. | Please see previous comments. |
| March | * SEND Monitoring -observations. | Part of my normal hours. |  |
| Thursday  21th March | * Down syndrome Day | 1 Assembly plus 10 minutes in staff meeting to discuss.  Note in news letter. |  |
| Term 4  2019 | * March | * SEND support reviews | Supply teacher so that teachers can attend. | This money has already been accounted for |
| Term 5 | * April | * Data analysis for SEND/EAL | n/a |  |
| ? | * Pupil progress actions. | Day extra supply for me. | This money has already been accounted for. |
| * May | * Annual Review for one child | n/a |  |
| Term 6 | * June | * Annual Review for one child | n/a |  |
| * June | * Complete SENSEF | n/a |  |
| * July | * Intervention reviews and impact including costs. | n/a |  |
| * June/July | * SEND support reviews | Supply teacher so that the teachers can attend. | This money has already been accounted for. |
| * July/June | * Transition visits for Nursery | Day extra supply me. |  |
| * July | * Transfer meetings with the Juniors | n/a |  |
|  | Total | Type of cost April to July 2018 |  |  |
|  | | Course Team teach  The course specifies at least 2 members of staff attend. Me and ? charged per delegate  £95.00 | £190 |  |
| TA for Speech and language 6 hours a week | £60 per week |  |
| Supply teacher to cover support meetings | 2 days supply | This money has already been accounted for in last action plan. |
| Supply for me to cover pupil progress meeting follow up and nursery meetings. | 3 days supply. | This money has already been accounted for in last action plan. |
|  | | unspecified Resources for needs | £200 |  |
|  | | Stationary plastic wallets, laminating pouches, folders. | £30 |  |
| ELSA | | ? |  |  |