**SEND and EAL action plan and resources Plan 2018-2019 updated**

**Last time I wrote an action plan until July 2019. I have updated this.**

These actions are additional to the day to day running of SEN, updating registers and records, answering questions, observing children, liaising with professional agencies and completing referrals and arranging appointments.

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| Summer Holidays  | * Sort room/resources
 |  | February Update and money spent.  |
| * Write EAL policy
 | complete |
| * Complete Equality Information Template 2018-19
 |  |
| Term | Month if known.  | * Action
 | Cost  |  |
| Term 1 2018 | 3rd September  | * Share resources audit and show staff available resources.
 | 15 minutes of INSET | Achieved  |
| September | * SALT TA for three afternoons a week.
 | 6 TA hours. | Achieved Cost £791.59 sept –November 2018  |
| September then ongoing  | * Compile a register staff training
 | n/a | Achieved  |
| September | * Join Young interpreters for EAL
 | £70 | Yet to spend although I have no time to implement this.  |
| September  | * SEMH training for TAs by Rachel Maidment.
 | TA training- in morning  | Achieved free |
| October  | * Census. SEN
 | n/a | Achieved |
| Term 22018  | October  | * SEN profile, update policy, update information report, Review individual evacuation plan.
 | n/a | I did update these and I emailed the changes but then your response I have not emailed back.  |
| November | * Pupil progress actions.
 | Day extra for me. | Achieved and paid  |
| Date ? | * Attachment training
 | Free from behaviour team1 afterschool staff meeting | Achieved free |
| ? | * Young interpreters EAL.
 | 1 hour part of usual hours.  | See previous comment. |
| ? | * EAL conference day
 | Free run by EMAS  | I am in contact with Audrey Capon about this.  |
| December  | * SEND support reviews
 | Supply teacher 1 day so that the teachers can attend.  | Supply cost. spent |
| Term 32019  | January  | * Jan. Data analysis of SEN/EAL
 |  | Have we had the data?.  |
| January  | * Speech TA
 | 3 mornings a week.  | Spent from January 2019 |
| January  | * INSET. Language level recap
 | Staff meeting time whole session .  | Achieved. SIMS updated on time.  |
| January  | * Census including Language level
 | n/a  |
| February  | * EHCP application
 | 1 day extra supply for me.  |  |
| February  | * Pupil progress actions
 | 1 day extra supply for me. | This money has already been accounted for. |
| ? | * Young interpreters EAL.
 | 1 hour part of usual hours.  | Please see previous comments.  |
| March  | * SEND Monitoring -observations.
 | Part of my normal hours.  |  |
| Thursday21th March | * Down syndrome Day
 | 1 Assembly plus 10 minutes in staff meeting to discuss. Note in news letter.  |  |
| Term 4 2019 | * March
 | * SEND support reviews
 | Supply teacher so that teachers can attend.  | This money has already been accounted for |
| Term 5 | * April
 | * Data analysis for SEND/EAL
 | n/a  |  |
| ? | * Pupil progress actions.
 | Day extra supply for me.  | This money has already been accounted for.  |
| * May
 | * Annual Review for one child
 | n/a  |  |
| Term 6  | * June
 | * Annual Review for one child
 | n/a  |  |
| * June
 | * Complete SENSEF
 | n/a |  |
| * July
 | * Intervention reviews and impact including costs.
 | n/a |  |
| * June/July
 | * SEND support reviews
 | Supply teacher so that the teachers can attend. | This money has already been accounted for. |
| * July/June
 | * Transition visits for Nursery
 | Day extra supply me.  |  |
| * July
 | * Transfer meetings with the Juniors
 | n/a  |  |
|  | Total | Type of cost April to July 2018 |  |  |
|  | Course Team teach The course specifies at least 2 members of staff attend. Me and ? charged per delegate£95.00 | £190 |  |
| TA for Speech and language 6 hours a week | £60 per week |  |
| Supply teacher to cover support meetings | 2 days supply | This money has already been accounted for in last action plan.  |
| Supply for me to cover pupil progress meeting follow up and nursery meetings.  | 3 days supply.  | This money has already been accounted for in last action plan. |
|  | unspecified Resources for needs | £200 |  |
|  | Stationary plastic wallets, laminating pouches, folders.  | £30  |  |
| ELSA | ? |  |  |